



FINANCIAL AID APPEAL

Upon review of your transcripts, you do not meet the minimum satisfactory academic progress requirements, have exceeded the maximum time frame (90 attempted units) or have received an AA/AS degree. Therefore, you are currently **ineligible** to receive financial aid funding. You may submit an appeal for financial aid consideration.

The academic progress requirement does not affect eligibility for the Board of Governor's Fee Waiver (BOGW). However, to regain satisfactory progress you will need to raise your cumulative grade point average to a minimum 2.0 and complete 67% of all attempted units.

BEFORE YOU TURN IN YOUR APPEAL, MAKE SURE YOU REVIEW & FOLLOW THESE STEPS:

1) THIS FORM MUST BE SUBMITTED TO THE STUDENT FINANCIAL SERVICES OFFICE ALONG WITH THE SATISFACTORY ACADEMIC PROGRESS QUIZ (available at www.mjc.edu/financialaid) Keep a copy of your Appeal and submit page 2 along with any supporting documentation.

2) **Attach** a typed statement explaining why you have not met Satisfactory Academic Progress (SAP) or have not met your educational goal(s) within the unit maximum allowed. You should include how your **unusual circumstances have been resolved**. In your statement, you must also explain the circumstances for any recent semesters in which you did not complete all attempted classes and/or your cumulative G.P.A. was below 2.0

Attach copies of supporting documentation for any special circumstances.

Examples of supporting documentation:

- Doctor's statement
- Accident claim
- Police report
- Death certificate
- Legal documents that support your Appeal

The following are not considered extenuating circumstances beyond a student's control: Personal problems not requiring professional intervention

- Poor time management
- Unaware of academic progress policies or other college requirements
- Not following placement test and/or Academic Counselor's recommendations
- Transportation problems
- Child care problems

PLEASE BE AWARE THAT FINANCIAL AID PROCESS AND GUIDELINES HAVE CHANGED AND WILL BE EVALUATED AFTER EACH SEMESTER.



FINANCIAL AID APPEAL

NAME: _____ ID: w _____ PHONE: _____

Reason for Appeal:

- AA/AS
- Exceeded 90 attempted units
- Transfer
- Lack of Satisfactory Academic Progress

Students who have a completed current educational plan (dated within one (1) year) and students accepted into the Nursing, Medical Assisting or Respiratory Care programs are not required to submit the Counselor recommendation portion of the Appeal.

A student may also submit a degree audit (available through PiratesNet) if the student’s current major is listed with Admissions Office.

ACADEMIC COUNSELOR’S EVALUATION – Your academic counselor may complete this section and attach a copy of your EDUCATIONAL PLAN.

What is this student’s educational objective?

- Transfer
- AA degree
- AS degree
- Certificate
- Other _____

1. What is this student’s expected completion date at MJC? _____

2. Check below reason(s) why student was unable to meet educational goals within the maximum allowable time frame:

- | | |
|--|--|
| <input type="checkbox"/> Seeking multiple degrees | <input type="checkbox"/> Difficulty passing courses |
| <input type="checkbox"/> Changed major | <input type="checkbox"/> Excessive withdrawals/incompletes |
| <input type="checkbox"/> Major requires high number of units | <input type="checkbox"/> Repeated several courses |
| <input type="checkbox"/> Other _____ | |

Additional comments:

Counselor Signature (optional) _____

If my appeal is approved, I agree to the terms of my appeal extension and to the decision of the Student Financial Services Office. Any violation of the conditions of my appeal will be cause for denial and disqualification of my financial aid funds.

I acknowledge that future receipt of financial aid depends upon fulfilling the conditions of my appeal and maintain all other aspects of the satisfactory academic progress policy EACH semester. This policy can be found at:” www.mjc.edu/financialaid and click on Terms of Agreement.

I understand that decisions regarding this appeal for extension of aid will be mailed to me within two to six weeks from submission date of all requested information. I also understand that there will be a delay to my financial aid funding.

Student Signature

Date